

Oak Forest Homeowners Association Inc.
Executive Board Meeting
November 9, 2021.
Location: Wakefield Crowbar and Virtual Stream by Zoom

I. Call to order

Andrea Rafiei called the meeting to order at 7:16 p.m. with 8 people in attendance.

II. Attendance

The following board members were present:

- Geoff McKeel, President
- Andrea Rafiei, 1st Vice President
- Rashod Austin, 2nd Vice President
- Lucy Fisher Cain, Treasurer
- Cheyenne Trail, Secretary
- Martha Mears, Director of Neighborhood Patrol

Guests present: Gabriel Perez, Stacey Venamon

III. Approval of Board Meeting Minutes

- A. October 2021 Minutes– Meeting minutes were presented, **Rashod Austin motioned to approve minutes as written, and Lucy Cain seconds. A vote was taken and the minutes were approved without opposition.**

IV. Guest and/or Residents

- A. Gabriel and Stacey are incoming board members for 2022

V. Officers' Reports

- A. President's Report- Geoff McKeel

1. In-Person vs. Virtual meetings discussion: plan on virtual November general meeting (Next Monday) and then try to do virtual board meetings and in-person general meetings moving forward. Tentative plan and open for discussion.

- B. Treasurer/Financials – Lucy Cain

1. Review of current financials

2. Website Discussion: Interested in changing website manager (current: Flipcause).

Suggested 'Wild Apricot'. This would house everything including financials and we can eliminate all of the separate services. Lucy will get a quote to present to the board.

3. Expenses for Approval: SEAL Security October 2021 \$20,304;

St. Clair & Sons- Candlelight Park and Oak Forest Park Invoices (October 2021) \$757.75 and 606.20; Quality Printing Company (printing of 3 mailers) \$2368.51; Lucy Cain (candy for Trunk or Treat) for \$25. Total Expenses **\$24,061.46.**

A motion to approve the expense was made by Martha Mears and seconded by Rashod Austin. A vote was taken and the expenses were approved without opposition.

VI. Committee Reports

- A. Neighborhood Patrol – Martha Mears

1. 2022 SEAL Campaign

- a) Ordered new signs- SEAL phone number added to the sign so easy to spot.
 - b) 2022 Campaign to be built on Flipcause and line item added at Resource One.
 - c) Printing of the mailers has been done and mailing will be next.
2. Discussion of recent incident with disturbances on Chantilly and recent request for SEAL coverage in Candlelight but unfortunately we have to decline.
- B. Beautification Committee- Martha Mears
- 1. Spoke to residents recently about esplanades and planting of flowers and upkeep. It is City of Houston property not Oak Forest HOA and to “adopt” these you have to maintain all of them in Oak Forest and it costs \$600 per month.
 - 2. There are plenty of residents who would help clean up the plants but we need to make a campaign to organize and recruit those people. Also keep in mind that there is a risk of the city just mowing over whatever is planted.
- C. Deed Restrictions – Andrea Rafiei
- 1. 7 plans approved (5 new home/ 1 2nd story addition/1 outdoor) and 1 inquiry about splitting a lot.
 - 2. Next Deed Restriction Committee date set- will make sure it is posted.
- D. Public Relations – Abby Jones, Absent
- 1. No report.
- E. Community Relations – Vacant
- 1. Lucy suggested December 10th for a potential Movie in the Park event.
- F. Nominating Committee- Rashod Austin,
- 1. Coordinating with representatives in the area to get involved and support OFHA. (Representative Penny Morales Shaw; Council Member District C, Abbie Kamen; Representative Jarvis Johnson)
 - 2. “Winter Fest”: Rashod will get with the Waltrip band and determine how we can participate and support them.
 - 3. Send Rashod information for Oak Forest Living magazine (February issue)
 - 4. Shelby Millican and Marcie Watson have spoken with Rashod about joining the board for 2022.

VII. Other Business/Announcements
 No additional business was proposed.

VIII. Adjournment
 The meeting was adjourned at 8:10 p.m.

Minutes were recorded and submitted by: Cheyenne Trail.

OFHA Board – 2021

Geoff McKeel, President
 Andrea Rafiei, 1st Vice President
 Rashod Austin, 2nd Vice President

Lucy Fisher Cain, Treasurer
 Cheyenne Trail, Secretary
 Vacant, Sergeant-at-Arms
 Vacant, Parliamentarian

Martha Mears, Director of Neighborhood Patrol
 Abby Jones, Director of Public Relations
 Vacant, Director of Community Relations