

Oak Forest Homeowners Association Inc.

Board Meeting

March 2, 2021.

Location: Remote Meeting by Zoom

- I. The meeting was called to Order at 6:35 p.m. with 7 people in remote attendance.
- II. Roll Call:

Geoff McKeel, President - Present	Sergeant-at-arms, Neela Patel- Absent
Andrea Rafiei, 1 st Vice President – Present	Morgan Akin, Parliamentarian – Absent
Rashod Austin, 2 nd Vice President – Present	Martha Mears, Director of Neighborhood Patrol – Present
Lucy Fisher Cain, Treasurer – Present	Abby Jones, Director of Public Relations – Present
Cheyenne Trail, Secretary – Present	Vanessa Ortega, Director of Community Relations – Absent
- III. Approval of Board Meeting Minutes
 - [February 2021 Minutes](#)– A motion was made by Martha Mears and seconded by Abby Jones. A vote was taken and the minutes were approved.
- IV. Treasurer/Financials – Lucy Cain
 - Review of current financials
 - Approval of expenses: JP Barnes legal services fees, Invoice No. 0011 for \$2790.00; SEAL invoice for February 2021 patrol has already been paid (credit from double payment)
A Motion to approve expenses was made by Andrea Rafiei and seconded by Rashod Austin.
A vote was taken and the expenses were approved.
 - Proposed a discussion with SABO accounting firm to invite them to attend the next board meeting and discuss their services and determine the details of their engagement letter
- V. Standing Committee Reports
 - Beautification Committee- Martha Mears
 1. ~~Will start mowing soon~~Error omitted from minutes upon review 4/6/21 CT
 - Neighborhood Patrol – Martha Mears
 1. Section 17 & 18 signs to be delivered next
 2. No patrol for two nights during the winter storm and will credit us that amount
 3. Working with HPD to get 1-3 mobile radar units in neighborhood
 - Public Relations – Abby Jones
 1. Welcome letters for new residents in the works
 - Community Relations – No report
 - Deed Restrictions – Andrea Rafiei
 1. 17 plans submitted (10 approved/ 4 pending revision/ 3 second review)
 - a) City of Houston is assisting with potential violations reported by residents
 - b) Discussion about new drainage requirement from COH effective April 1, 2021
 2. Committee will meet this week
 - Nominating Committee- Rashod Austin
 1. Still looking for a Neighborhood Patrol committee chair
- VI. New Business
- VII. The meeting was adjourned at 7:16 p.m.