

Oak Forest Homeowners Association Inc.
Executive Board Meeting
April 8, 2022
Location: Wakefield Crowbar
Virtual Stream available via Zoom

I. Call to order

A. Andrea Rafiei called the meeting to order at 7:04 p.m. with 7 people total in attendance

B. Attendance:

a. The following board members were present:

- i. Andrea Rafiei, President
- ii. Stacey Venamon, 1st Vice President
- iii. Cheyenne Trail, Secretary (virtual)
- iv. Gabriel Perez, Director of Neighborhood Patrol
- v. Michelle Stevens, Director of Community Relations (virtual)
- vi. Lizzie Krog, Sergeant at Arms

b. The following residents, committee members, and guests were present:

- i. Danielle Maudlin, Co-Chair Beautification Committee

C. Approval of March 2022 Minutes

- a. **Stacey Venamon motioned to approve minutes with one correction (Michelle's last name and position) and Gabriel seconded. A vote was taken and the minutes were approved as amended.**

II.

Officer and committee reports

A. President's Report – Andrea Rafiei

- a. Good event for the fundraiser and promising opportunities for involvement of OFHA
- b. 75th Anniversary Celebration- May 22, 4 pm, American Legion Park
 - i. More information on Tuesday regarding
- c. Excited for the full board-all positions filled

B. Treasurer/Financials – Lucy Cain

- a. Review of current financials available next week
- b. Expenses for Approval: Total: \$11,843
 - i. Seal Security March 2022 invoice of \$11,568.00; \$275.00 to Manny the Trash Guy
- c. **Cheyenne Trail motioned to approve the expenses as presented and Gabriel Perez seconded. A vote was taken and the expenses were approved without opposition**

C. Neighborhood Patrol – Gabriel Perez

- a. 9 new subscribers/mailed all current subscribers to promote neighbors signing up
- b. Cannot add anymore SEAL signs but can replace current ones
- c. Discussion of thefts; isolated incident with nude woman at stoplight
- d. Encouraging all board members to join SEAL

D. Beautification Committee-Danielle Maudlin

- a. Saturday went well-got a lot of donations
- b. Danielle, Cindy and Lucy spearheading great efforts with "MOB"
 - i. Recent "spruce day" cleanup events and mural on side of Washeteria building
- c. Working with community and builders to get donations and support
- d. 290/43rd sign discussion with Gabe-TxDOT

E. Deed Restrictions – Stacey Venamon

- a. 3 inquiries in March/6 submissions that were sent to committee for voting

- b. If anyone sees a project around the neighborhood send Stacey the address to verify approval
- F. Community Relations – Michelle Stevens
 - a. Standing meeting for 75th Anniversary Celebration Planning committee Thursdays noon
 - i. Budget discussion: Total estimate \$1150
- G. Nominating Committee – Rashod Austin
 - a. Filled all open positions-board is complete!

III. Other Business/Announcements

- A. Next Community Meeting - April 12, 7pm, Candlelight Community Center
- B. Next Board meeting- May 3rd, 7pm, location TBD

IV. Adjournment

- A. The meeting was adjourned at 7:52 p.m.

Minutes were recorded and submitted by: Cheyenne Trail

OFHA Board – 2022

Andrea Rafei, President
Stacey Venamon, 1st Vice President
Rashod Austin, 2nd Vice President

Lucy Fisher Cain, Treasurer
Cheyenne Trail, Secretary
Amanda Cannaday, Parliamentarian

Michelle Stevens, Director of Community Relations
Gabriel Perez, Director of Neighborhood Patrol
Frances Davidson, Director of Public Relations
Lizzie Krog, Sergeant at Arms