

Oak Forest Homeowners Association Inc.
Executive Board Meeting
January 4, 2021.
Location: Virtual Meeting via Zoom

I. Call to order

Andrea Rafiei called the meeting to order at 7:05 p.m. with 7 people in virtual attendance.

II. Attendance

The following board members were present:

- Andrea Rafiei, President
- Stacey Venamon, 1st Vice President
- Rashod Austin, 2nd Vice President
- Lucy Fisher Cain, Treasurer
- Cheyenne Trail, Secretary
- Gabriel Perez, Director of Neighborhood Patrol

Guests present: Martha Mears, Co-Chair Beautification Committee

III. Approval of Board Meeting Minutes

A. [December 2021 Minutes](#)– Meeting minutes were presented, **Gabriel Perez motioned to approve minutes as written, and Rashod Austin seconded. A vote was taken and the minutes were approved without opposition.**

IV. Guest and/or Residents

A. No guests speakers.

V. Officers' Reports

A. President's Report- Andrea Rafiei

1. Discussion about possible in-person meetings. More info to come for future meetings when there is a decrease in COVID cases. 2) Abbie Kamin guest speaker potentially for Feb/March 2022 meeting. Discussion of topics for her visit. 3) Discussion regarding IONOS and the consolidation of email addresses and management. 4) Possibly switching to WhatsApp for Board Communication outside of meetings instead of text messaging. 5) Suggested increasing annual dues amounts when transitioning to the new website manager

B. Treasurer/Financials – Lucy Cain

1. Review of current financials: Total Revenue \$249,435.04

a) Security Update: \$78,300 as of today (Goal: \$185,000) 481 Subscribers as of today (Goal 1,000)

2. Expenses for Approval: SEAL Security for Movie Night for \$128; Waltrip Band Donation for \$250; U-Haul Storage Unit for \$479.60; St. Clair & Sons- Cleaning of Ella Blvd for \$1483.03 Total Expenses **\$2,340.63.**

A motion to approve the expense was made by Cheyenne Trail and seconded by Rashod Austin. A vote was taken and the expenses were approved without opposition.

VI. Committee Reports

A. Neighborhood Patrol – Gabriel Perez

1.2022 SEAL Campaign

- a) Discussion about ways to get the word out about the campaign and reach the goal of 1,000 participants
- b) Next sign pickup is postponed due to weather and Resource One’s lobby closure and new date/time will be determined/announced. Discussion of separating signs that need to be delivered and various board members have volunteered to deliver.

2.Discussion regarding ongoing Golf/Fisher issue

B. Beautification Committee- Gabriel Perez

- 1. Discussion of Ella Blvd Esplanade cleanup from St. Clair & Sons. We will begin with this project then consider the neighborhood signs project.

C. Deed Restrictions – Stacey Venamon

- 1.7 plans approved; 3 pending
- 2.Discussion of setback and aerial variances.

D. Nominating Committee- Rashod Austin

- 1.Still trying to find people to fill vacant positions. Getting the word out on Facebook.

E. Public Relations – Vacant

- 1.No report.

F. Community Relations – Vacant

- 1.No report.

VII. Other Business/Announcements

- 1.Discussion about hiring Mint Julep beverage truck. Lucy Cain will look into this for a neighborhood Happy Hour in February.

VIII. Adjournment

The meeting was adjourned at 7:59 p.m.

Minutes were recorded and submitted by: Cheyenne Trail.