

Oak Forest Homeowners Association Inc.

Executive Board Meeting

June 7, 2022

Location: *Virtual Stream via Zoom*

I. Call to order

A. Andrea Rafiei called the meeting to order at 7:02 p.m. with 10 people total in attendance

B. Attendance:

a. The following board members were present:

- i. Andrea Rafiei, President
- ii. Stacey Venamon, 1st Vice President
- iii. Rashod Austin, 2nd Vice President
- iv. Lucy Fisher Cain, Treasurer
- v. Cheyenne Trail, Secretary
- vi. Amanda Cannaday, Parliamentarian
- vii. Gabriel Perez, Neighborhood Patrol
- viii. Frances Davidson, Public Relations

b. The following residents, committee members, and guests were present:

- i. Danielle Maudlin, Co-Chair Beautification Committee
- ii. Martha Mears, Co-Chair

C. Approval of May 2022 Minutes

a. **Amanda Cannaday motioned to approve minutes as presented and Cheyenne Trail seconded. A vote was taken and the minutes were approved without opposition.**

II. Officer and committee reports

A. President's Report – Andrea Rafiei

a. Successful 75th celebration- so 'thank you' to everyone

i. Lucy to add emails to database for newsletter

b. Committee creation discussion

c. High-Voltage power line installation discussion

i. Leverage current up-tick in attention to bring up attendance at community meeting

B. Treasurer/Financials – Lucy Cain

a. Review of current financials: **\$253,610.35**

b. Expenses for Approval: Total: **\$18,756.27**

i. \$18,328.80 for SEAL Security May 2022; \$400 to SEAL for 75th Celebration; \$27.47 to Danielle Maudlin for reimbursement-75th Celebration plastic holders

c. *Expenses to be approved next week at community meeting.*

d. Discussion of 'Community Sponsorships' for businesses- Amanda will create a flyer

C. Neighborhood Patrol – Gabriel Perez

a. 622 subscribers total

b. Recent incidents- discussion and review of up-tick of crimes in area

i. Get the word out to promote new members for SEAL coverage to get/keep 24/7

ii. Update signs in the area and announce the incident rates on neighborhood Facebook page to spread awareness

iii. Stacey suggested sending email to builders/contractors with information about thefts in the area to increase awareness and to help secure tools and materials

D. Beautification Committee-Cindy Graham

a. Will initiate quarterly committee meetings-required by by-laws

- b. Judiway/Rosslyn project- plant flowers now that boulders are removed
- E. Deed Restrictions – Stacey Venamon
 - a. 10 submissions; 8 inquiries
 - i. discussion of recent issues resolved or outstanding
 - 1. Airbnb tiny house issue-working with COH
 - 2. Chippendale/Rosslyn- no permit for renovation: red-tagged
 - 3. Brimberry house still in process
 - b. Deed restriction documents need attorney review
 - i. one paragraph in a few sections is missing- checking originals to compare
 - c. Legal counsel bid discussion- *vote next week*
- F. Community Relations – Michelle Stevens (absent)
 - a. Event discussions
 - i. Friends of American Legion Park; Tour de Oak Forest; Houston Restaurant weeks; November pub crawl
 - ii. Discussion of allocating event funds and pro-cons of creating Fundraising Committee or voting on a per event basis
- G. Nominating Committee – Rashod Austin
 - a. no report
- H. Public Relations- Frances Davidson
 - a. July article in Oak Forest Living is submitted
 - b. Social media update- events and security
 - c. Newsletter- in process of taking over for Lucy
 - i. Suggested call to action for fundraising
 - d. Discussion of physical signs for community meeting announcements similar to 75th anniversary banners

III. Other Business/Announcements

- A. Next Community Meeting - June 14, 7pm, Candlelight Community Center
- B. Flower Power Picnic- Friends of ALP: July 9th, 6-8pm (includes plant swap)

IV. Adjournment

- A. The meeting was adjourned at 8:36 p.m.

Minutes were recorded and submitted by: Cheyenne Trail

OFHA Board – 2022

Andrea Rafiei, President
 Stacey Venamon, 1st Vice President
 Rashod Austin, 2nd Vice President

Lucy Fisher Cain, Treasurer
 Cheyenne Trail, Secretary
 Amanda Cannaday, Parliamentarian

Michelle Stevens, Director of Community Relations
 Gabriel Perez, Director of Neighborhood Patrol
 Frances Davidson, Director of Public Relations
 Lizzie Krog, Sergeant at Arms