

Oak Forest Homeowners Association Inc.

General Meeting

April 13, 2020.

Location: Remote Meeting by Zoom

- I. The meeting was called to Order at 7:02 p.m. with 16 people in remote attendance.
- II. Roll Call:

Elizabeth Villarreal, President – Present	Parliamentarian – Vacancy
Jessi Munsey, 1 st Vice President – Present	Sargent-at-arms – Vacancy
Christine Milliner, 2 nd Vice President – Present	Martha Mears, Director of Neighborhood Patrol – Present
Neela Patel, Treasurer - Present	Thais Diefenbaker, Director of Public Relations – Present
Morgan King, Secretary – Present	Vanessa Ortega, Director of Community Relations – Present
- III. Review and Acceptance of Minutes from Meeting held on March 9, 2020.
 - A Motion was made by Martha Mears and seconded by Vanessa Ortega. A vote was taken and the minutes were approved.
- IV. SEAL Update: Officer Montgomery
 - Discussion of March 2020 Incident Summary.
 - Discussion of abatement in crime during the stay-at-home order, shift to parking lot crime and potential for up-tick as orders are lifted.
- V. Standing Committee Reports
 - Nominating Committee – Christine Milliner
 - Review of open positions for the Board.
 - Public Relations - Thais Diefenbaker
 - We've re-launched the email blast for members and will be reviving the newsletter.
 - Community Relations – Vanessa Ortega
 - Discussion of cancellation of upcoming events, potential re-schedule for the fall and the possibility of combining Oaktobertfest and the bike ride.
 - Deed Restrictions – Jessi Munsey
 - The Committee reviewed 9 building plans in March and all were approved. Submissions have been busy and we expect April to be busy as well.
 - Neighborhood Patrol – Martha Mears
 - We will continue to try to raise money to extend SEAL hours to 24/7.
 - Reminder not to leave valuables in vehicles and discussion of potential for increase in crime as orders are lifted.
 - Financials – Neela Patel
 - Discussion of Move to Sabo Accounting & Tax Services for our bookkeeping services as of April 1st.
 - Review of current accounts.
 - Tax filing is due next month (May). No update available on non-profit status of the organization, as the IRS is closed/has limited operations due to COVID-19.
- VI. New Business
 - Vote to approve SEAL March Invoice of \$11,008. A motion was made to approve by Christine Milliner and seconded by Jessi Munsey. A vote was taken and the expense was approved.
- VII. The meeting was adjourned at 7:24 p.m.