

# Oak Forest Homeowners Association Inc.

## General Meeting

January 11, 2021.

### Location: Remote Meeting by Zoom

- I. The meeting was called to Order at 7:03 p.m. with 12 people in remote attendance.
- II. Roll Call

Geoff McKeel, President - Present	Sergeant-at-arms, Neela Patel- Present
Andrea Rafiei, 1 <sup>st</sup> Vice President – Present	Morgan Akin, Parliamentarian – Present
Rashod Austin, 2 <sup>nd</sup> Vice President – Present	Martha Mears, Director of Neighborhood Patrol – Present
Lucy Fisher Cain, Treasurer – Present	Abby Jones, Director of Public Relations – Absent
Cheyenne Trail, Secretary – Present	Vanessa Ortega, Director of Community Relations – Present
- III. Approval of Meeting Minutes
  - December 2020 General Meeting Minutes– A motion was made by Lucy and seconded by Morgan Akin. A vote was taken and the minutes were approved.
- IV. SEAL Update- Officer Montgomery
  - Discussion of December 2020 Incident Summary and 2020 Yearly Statistics.
- V. President’s Report – Geoff McKeel
  - Talking to COH about sidewalks; new information to come.
  - Planning ride-along with SEAL this week.
- VI. Treasurer’s Report- Lucy Fisher Cain
  - Review of December financial report and expenses to be approved.
    - Revenue/Expenses Forecast
      1. Predicted income \$200k by September 2021 will provide following coverage:  
(24/7 coverage for 90 days in Summer and holiday from Thanksgiving to New Year; 12/7 coverage on remaining days)
    - December membership additions (Dec 2020)
      1. HOA members (14); SEAL members (21)
- VII. Standing Committee Reports
  - I. Nominating Committee – Rashod Austin
    - Transitioning role duties with Christine. Would like to interact more with new residents
  - II. Deed Restrictions – Andrea Rafiei
    - Transitioning role duties with Jessi. December 2020 Approval/Violation statistics will be relayed at February meeting
  - III. Neighborhood Patrol – Martha Mears
    - SEAL restricted hours resumed (12/7 coverage currently in effect) .
    - New SEAL signs are currently being distributed
  - IV. Public Relations – Abby Jones
    - No report
  - V. Community Relations – Vanessa Ortega
    - Planning to do a quarterly virtual or social distanced event with local businesses. Schedule to come.
- VIII. New Business
  - I. Vote to approve SEAL invoice for December 2020 patrol, Invoice No.50809 for \$24,192.A motion to approve was made by Martha Mears and seconded by Rashod Austin. A vote was taken and the expense was approved.
  - II. Vote to approve Invoice No. 1 in the amount \$300 for Abraham Canosa to develop and organize the SEAL database. A motion to approve the expense was made by Vanessa Ortega and seconded by Rashod Austin. A vote was taken and the expense was approved.

- III. Discussion about Friends of American Legion Park Committee, led by Andrea Rafiei. Houston Parks Board is helping to fundraise to help revitalize the park. First virtual committee meeting scheduled January 19th at 6:30 p.m. Contact Andrea at [andrea@playforlifehouston.com](mailto:andrea@playforlifehouston.com) for more information.
- IV. Morgan Akin discussed the Oak Forest Deed For Change initiative. Two socially distanced signing parties focusing on Section 4 scheduled for 1/23 and 2/6. Visit [fixoakforestdeeds.org](http://fixoakforestdeeds.org) for more details.
- IX. The meeting was adjourned at 7:48 p.m.