

# Oak Forest Homeowners Association Inc.

## General Meeting

April 12, 2021.

### Location: Remote Meeting by Zoom

- I. The meeting was called to Order at 7:03 p.m. with 14 people in remote attendance.
- II. Roll Call

Geoff McKeel, President - Present	Sergeant-at-arms, Neela Patel- Absent
Andrea Rafiei, 1 <sup>st</sup> Vice President – Present	Morgan Akin, Parliamentarian – Absent
Rashod Austin, 2 <sup>nd</sup> Vice President – Present	Martha Mears, Director of Neighborhood Patrol – Present
Lucy Fisher Cain, Treasurer – Present	Abby Jones, Director of Public Relations – Present
Cheyenne Trail, Secretary – Present	Vanessa Ortega, Director of Community Relations – Present
- III. Approval of Meeting Minutes
  - A. [March 2021 General Meeting Minutes](#) – A motion was made by Martha Mears and seconded by Andrea Rafiei. A vote was taken and the minutes were approved.
- IV. Guest Speaker- SEAL Update- Officer Montgomery
  - A. Discussion of March 2021 Incident Summary
  - B. Discussion of reports of noise complaints about loud music
- V. Guest Speaker, Officer Corliss
  - A. Discussion of traffic on Rosslyn by Stevens Elementary during school pickup and drop-off
    1. Possibility of contacting Stevens Elementary to move the lineup area or to add an additional crossing guard. Resident Rhonda Power offered to contact school and HISD to find resolution.
- VI. President’s Report – Geoff McKeel
  - A. Ongoing sidewalk discussions with COH. More to follow.
  - B. FAQs getting answered and documented with the attorney, JP Barnes Law Firm.
- VII. Treasurer’s Report- Lucy Fisher Cain
  - A. Review of February financial report and expenses to be approved.
  - B. Expenses for Approval: JP Barnes Law Firm, PLLC Invoice No. 00012 for \$385. SEAL Security Invoice No. 52070 for \$11,040 ; Rainbow Lodge Gratuity for \$165.60; Gremlins Midnight Snack for \$140. A motion was made by Martha Mears and seconded by Rashod Austin. A vote was taken and the expenses were approved.
  - C. Changing Administrators for FlipCause
- VIII. Standing Committee Reports
  - I. Neighborhood Patrol – Martha Mears
    - Noise complaint issue since 2018 has escalated- Rosslyn/Glebe and on Gardenia
    - Officer Corliss suggested ‘Dispute Resolution’ free and provided from Harris County to mediate
  - II. Deed Restrictions – Andrea Rafiei
    - March activity: 13 submissions (13 approved-4 pools/9 Homes)
    - Updated process for submissions should be available next month
    - Andrea has been able to answer questions on the Oak Forest Homeowners Facebook Page on behalf of Board and will continue to
  - III. Public Relations – Abby Jones
    - Will begin delivering New Resident Welcome packets beginning in May. Will include info regarding the HOA Board, SEAL, and other community resources. Looking for businesses/sponsorships to sponsor packets
  - IV. Community Relations – Vanessa Ortega

- Updating form for businesses to apply for sponsorships and increase HOA involvement
- Planning/Preparation started for "Oakterfest" - possibly team up with Tour de Oak Forest
- V. Nominating Committee – Rashod Austin
  - Possible candidate for new Neighborhood Patrol committee chair 2022
- IX. New Business/Announcements
  - A. Lucy suggestion for bluebonnets on medians-more info to come
- X. The meeting was adjourned at 7:43 p.m.

Guests in attendance: Rhonda Power; Lydia Olgin; Debbie; Erica Rocha; Officer Corliss and SEAL-Jacob Montgomery