

Oak Forest Homeowners Association Inc.
General Meeting
December 13, 2021.
Location: Virtual Meeting via Zoom

I. Call to order

Geoff McKeel called the meeting to order at 7:04 p.m. with 11 people in remote attendance.
The Pledge was recited.

II. Attendance

The following board members were present:

- Geoff McKeel, President
- Andrea Rafiei, 1st Vice President
- Rashod Austin, 2nd Vice President
- Cheyenne Trail, Secretary
- Martha Mears, Director of Neighborhood Patrol

Residents and guests in attendance: Gabriel Perez; Stacey Venamon; Erica Rocha, SEAL; Malik Hannah- Rep Jarvis Johnson; Shelley Fitze; Omid Rafiei

III. Approval of General Meeting Minutes

A. November 2021 Minutes– **Martha Mears motioned to approve minutes as presented and Rashod Austin seconded. A vote was taken and the minutes were approved without opposition.**

IV. Guest and/or Residents

A. Erica Rocha, SEAL

- 1.Review of November 2021 activity: 63 total calls to Hotline
- 2.Back to 24/7 SEAL patrol
- 3.*Non-Emergency number: **713-844-3131** to report (and call SEAL)*

V. Officer Reports

A. President's Report- Geoff McKeel

- 1.No report

B. Treasurer/Financials – Lucy Cain

- 1.Review of current financials
- 2.Expenses for Approval: **Total: \$17,682. 50**

a) SEAL Security November 2021 in the amount of \$14,496; Hanover Insurance Group D&O for \$1926; Aztec Rental-Portable Restroom at Movie Night for \$350; Lucy Cain Reimbursement-Movie Event for \$195.25; Matt Mitchell for \$20 donation; Hope Episcopal for \$500 donation.

Martha Mears motioned to approve the expenses as presented and Andrea Rafiei seconded. A vote was taken and the expenses were approved without opposition.

VI. Committee Reports

A. Neighborhood Patrol – Martha Mears

- 1.SEAL sent an officer for Movie in the Park and has transitioned back to 24/7 Patrol.
- 2.Suggested other board members to attend the next SEAL sign pass out event

- B. Beautification Committee- Martha Mears
 - 1.St. Clair will give bid for cleanup of single section of the esplanade on 43rd
- C. Deed Restrictions – Andrea Rafiei
 - 1.7 plans submitted in November (2 homes/3 pools/1 addition)
 - 1.Quarterly Deed Restriction Committee Meeting tomorrow 7pm, Zoom link ofha.org
- D. Nominating Committee- Rashod Austin
 - 1.Appointment of new 2022 board members**
 - a) ***President, Andrea Rafiei- Martha Mears motioned to elect Andrea as President, and Cheyenne Trail seconded. A vote was taken and Andrea was elected without opposition.***
 - b) ***Director of Neighborhood Patrol, Gabriel Perez- Cheyenne Trail motioned to elect Gabriel Perez as Director of Neighborhood Patrol and Andrea seconded. A vote was taken and Gabriel was elected without opposition.*** Martha Mears will remain on the committee as co-chair.
 - c) ***1st Vice President, Stacey Venamon- Andrea motioned to elect Stacey Venamon as 1st Vice President and Martha seconded. A vote was taken and Stacey was elected without opposition.***
 - d) Board members to continue in current roles: Rashod Austin, 2nd Vice President; Lucy Fisher Cain, Treasurer; Cheyenne Trail, Secretary.
 - 2.Remaining Board position vacancies: Parliamentarian, Community Relations Committee, and Public Relations Committee
- E. Public Relations – Vacant
 - 1. No report
- F. Community Relations – Vacant
 - 1. No report

VII. Other Business/Announcements
 A. No additional business was presented.

VIII. Adjournment
 The meeting was adjourned at 7:46 p.m.

Minutes were recorded and submitted by: Cheyenne Trail.

OFHA Board – 2021

Geoff McKeel, President
 Andrea Rafiei, 1st Vice President
 Rashod Austin, 2nd Vice President

Lucy Fisher Cain, Treasurer
 Cheyenne Trail, Secretary
 Vacant, Sergeant-at-Arms
 Vacant, Parliamentarian

Martha Mears, Director of Neighborhood Patrol
 Vacant, Director of Public Relations
 Vacant, Director of Community Relations