

**Oak Forest Homeowners Association Inc.**  
**General Meeting**  
**July 19, 2022**  
**Location: Candlelight Park and Community Center**  
*Virtual Stream available via Zoom*

I. Call to order

A. Rashod Austin called the meeting to order at 6:55p.m. with 23 total people in attendance

B. The Pledge was recited

C. Attendance:

a. The following board members were present:

- i. Stacey Venamon, 1st Vice President
- ii. Rashod Austin, 2nd Vice President
- iii. Lucy Cain, Treasurer
- iv. Cheyenne Trail, Secretary
- v. Amanda Cannaday, Parliamentarian
- vi. Gabriel Perez, Neighborhood Patrol
- vii. Frances Davidson, Director of Public Relations
- viii. Cindy Graham, Co-Chair Beautification Committee (virtual)
- ix. Danielle Maudlin, Co-Chair Beautification Committee (virtual)
- x. Martha Mears, Co-chair (virtual)

b. The following residents/guests were present:

- i. Erica Rocha, SEAL
- ii. Nicole, Oak Forest Closet
- iii. Aaron with Kyle Scott for Harris Co. Treasurer
- iv. Sharon Fletcher with Office of Abby Kamin (virtual)
- v. Yucari Ramirez with Office of Abby Kamin (virtual)
- vi. Olivia Garcia with Office of Cynthia Morales-Shaw (virtual)
- vii. Tom Novosad, resident
- viii. Richard Rabe, resident
- ix. Kim Correy, resident
- x. Leo Lopez, sec 18 resident
- xi. Josh Fritz, resident
- xii. Brandi Fitzgerald, Life Savers ER
- xiii. Reyna, Life Savers ER

D. Approval of June 2022 Minutes

1. **Amanda Cannaday motioned to approve minutes as presented and Gabriel Perez seconded. A vote was taken and the minutes were approved without opposition.**

II. Speakers

A. SEAL Security- Erica

1. June 2022 incident report

a) 82 total calls

b) Alarms: 911 should be first but also give SEAL number to notify since they are local. Discussion of specific break-ins and robberies

B. Oak Forest Closet-Nicole

C. Kim Correy, resident

1. 5214 Lido Lane issue discussed with Deed Restriction Committee

D. Office of Abby Kamin- Sharon Fletcher/Yucari Ramirez

E. Office of Cynthia Morales Shaw- Olivia Garcia

F. Kyle Scott for Harris Co. Treasurer- Aaron

III. Officers and committee reports

A. President's Report – Andrea Rafiei

a. No report

B. Treasurer/Financials – Lucy Cain

a. Description of the new website via Wild Apricot-proposed the expense \$13,471

b. Review of current financials: current total revenue **Total: \$238,501.02**

c. Expenses for Approval: Total: **\$27,441.96**

- i. \$21,520 for SEAL Security June 2022; \$245 to JP Barnes Attorney; \$5,021.25 to Keith H. Argueta, CPA; \$654.91 to St. Clair & Sons Landscaping; \$13,471 to Wild Apricot new website/transition

**Amanda Cannaday motioned to approve the expenses as presented and Tom Novosad seconded. A vote was taken and the expenses were approved without opposition.**

- C. Neighborhood Patrol – Gabriel Perez
  - a. Currently: 633 subscribers; Goal is 1100 subscribers (would ensure 24/7 patrol)
    - i. 24/7 patrol will end soon and move to 12/7 so need new subscribers
- D. Beautification Committee- Cindy Graham & Danielle Maudlin
  - a. Ella was cleaned up-St. Clair trimmed trees, bushes and cleared trash
  - b. Romero Gomez-contractor that redid sign at 290 & 43rd
  - c. Will promote Adopt-A-Drain on social media
- E. Deed Restrictions – Stacey Venamon
  - a. COH is taking 5 ft. on certain properties on 43rd Street
    - i. Stacey will send a letter to replat for specific proposal
  - b. 8 submissions sent to the committee for voting in June
    - i. 5214 Lido Lane (specifically) issue- permit has lapsed for this home. Currently issue is sitting with 311, violations have already been submitted. What are the next steps?
    - ii. Chippendale issue- only framing but using repair permit not new construction permit and has been red tagged
- F. Public Relations- Frances Davidson
  - a. Collecting announcements for *Oak Forest Living*
    - i. Photos, calendar etc. and will pass along information from our history presentation that is now on website
- G. Community Relations – Michelle Stevens
  - a. No report
- H. Nominating Committee – Rashod Austin
  - a. No report

IV. Other Business/Announcements

- A. Restaurant Week Event - more information to come. Will benefit Beautification Committee (Gabriel and Amanda)

V. Adjournment

- A. The meeting was adjourned at 7:45 p.m.

Minutes were recorded and submitted by: Cheyenne Trail, Secretary

**OFHA Board – 2022**

Andrea Rafiei, President  
 Stacey Venamon, 1<sup>st</sup> Vice President  
 Rashod Austin, 2<sup>nd</sup> Vice President

Lucy Fisher Cain, Treasurer  
 Cheyenne Trail, Secretary  
 Amanda Cannaday, Parliamentarian

Gabriel Perez, Director of Neighborhood Patrol  
 Michelle Stevens, Director of Community Relations  
 Frances Davidson, Director of Public Relations  
 Lizzie Krog, Sergeant at Arms